Dear < name of Parent or staff member >

**RISK OF COVID-19**

A member of our early childhood education and care community has tested positive to COVID-19. < You/Child’s name > have/has been identified as a person at **risk of COVID-19** due to your attendance and potential contact with a confirmed case.

While testing and isolation is no longer mandatory for exposures in ECE services, NSW Health has provided testing and isolation recommendations that should be considered when making decisions for your child and family.

A fact sheet from NSW Health with information for families is attached.

You are reminded that children cannot attend ECE services if they are showing any symptoms of COVID-19. These include fever, cough, sore throat, shortness of breath, runny nose, loss of smell/taste, muscle/joint pains, diarrhoea, nausea/vomiting, extreme tiredness, unexplained chest pain or conjunctivitis (eye infection).

If symptoms occur at any time, you should not attend our service and undertake a rapid antigen test. If a rapid antigen test is positive you/your child should isolate as someone who has tested positive to COVID-19. If you cannot access a rapid antigen test, you can attend a PCR (nose and throat swab) testing clinic.

Seek medical assistance if severe symptoms develop (particularly severe dizziness, drowsy or confused, suffering shortness of breath, chest pressure or pain lasting more than 10 minutes, unable to stand) you should call Triple Zero (000) straight away and tell the ambulance staff that you/your child have been diagnosed with COVID-19.

Advice and further resources are available on the NSW Health website including COVID-19 guidelines and fact sheets for [People who tested positive or were exposed to COVID-19](https://www.health.nsw.gov.au/Infectious/covid-19/Pages/self-isolation-and-testing.aspx). Additional resources are also available on the [NSW Government](https://www.nsw.gov.au/covid-19) website.

Yours sincerely

**<insert name>**

**<insert title>**

**<insert service>**

**<insert date>**