

ECE Statement of Expenditure

Guidance notes

The main purpose of the ECE Statement of Expenditure is to demonstrate how your ECE grant funding has been spent and has been used for the intended purpose in line with the grant funding Terms and Conditions. Please complete the ECE Statement of Expenditure as follows.

Provider/funding specification details

1. Provider name

Enter your organisation's Approved Provider name as it appears on the Funding Specification.

2. Funding specification name

Enter the name of the early childhood education and care service.

Income

1. Total Funding to Acquit

Enter the 'Total Funding to Acquit' amount quoted in the Funding Specification.

2. One-off Funding to Acquit

Enter the 'One-off' amount quoted in the Funding Specification.

3. Service user fees

Enter any income received from people paying to use the early childhood education and care service.

4. Sale of assets

Enter any profit from the sale of an asset that was purchased with ECE funding.

5. Grants funding from other sources

Please specify income that was received from other sources.

6. Total income

This is the sum of all of the above income items.

Expenditure

1. Salaries and wages

Service delivery staff (direct): Enter any expenditure for staff directly involved in service delivery. This may include any salary on-costs including superannuation.

2. Salaries and wages

Administration and management staff (indirect): Enter any expenditure for employees not directly involved with the service provision, such as management, clerical, accounting and co-ordination staff. This may include any salary on-costs including superannuation.

3. Depreciation

Enter any depreciation expenses for assets used for the delivery of the service.

4. Operating costs

Other expenses not covered above should be included here.

5. Administration costs

Enter any expenditure, other than for employees, not directly involved with the service provision.

6. Asset / capital acquisitions

Enter the purchase of any assets or capital if funded through an ECE one-off or capital grant.

7. Loss on sales of assets

Enter any loss made from the sale of assets purchased with ECE funding.

8. Total expenditure

This is the sum of all of the above expenditure items.

Surplus funds

1. Total

Enter the total of all surplus funds for the Funding Specification.