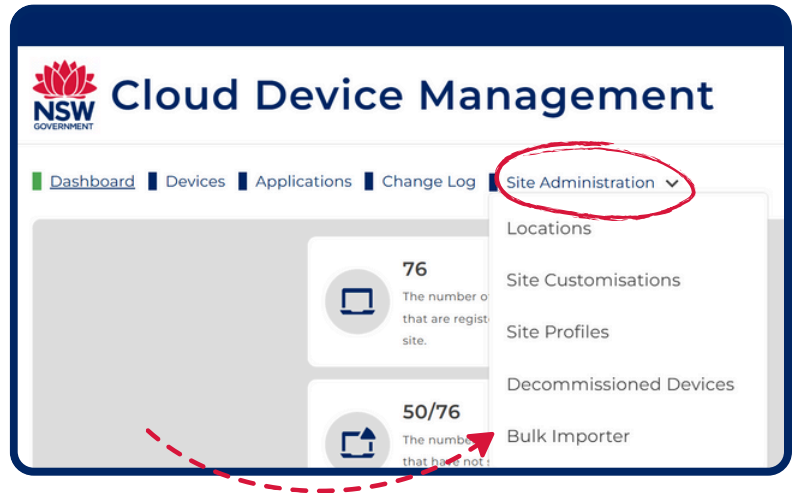


# ITD - Support Guides

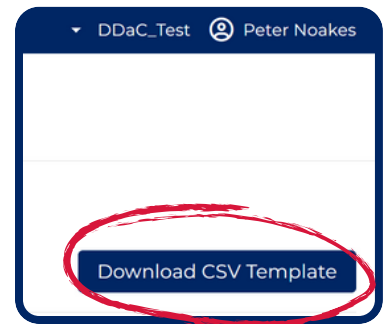
## Modern Cloud Management

### Using the Bulk Importer Tool

At the top of the CDM console window click Site Administration drop down arrow and select Bulk Importer tool.



To download a CSV file to edit, click Download CSV Template on the right hand side of the screen.



Choose an appropriate place to save it.

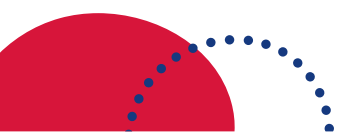
Open the CSV file and enter in data to the various fields.

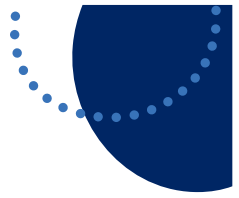
	A	B	C
1	Type	Name	Value
2	Site Profile	Maths Faculty Devices	All devices in the Maths Faculty
3	#Site Customisation	Browser Home Page	https://www.example.com#Staff
4	Site Customisation	Browser RestoreOnStartupURLs	https://t4l.schools.nsw.gov.au/news-t4l.html#Order1#Staff
5	Site Customisation	Browser RestoreOnStartupURLs	https://search.education.nsw.gov.au#Order2#Staff
6	Site Customisation	Printers	\\9999DIP000SF002.detnsw.win\Maths Printer#Staff
7			

**NOTE:**

- A # will omit a line from being uploaded.
- Only one site profile can be created per CSV template.
- The “Name” is predefined for site customisations and preset configurations.
- If adding an application the name must be exactly the same as what is listed in CDM.

Remember to save any changes in your CSV file.



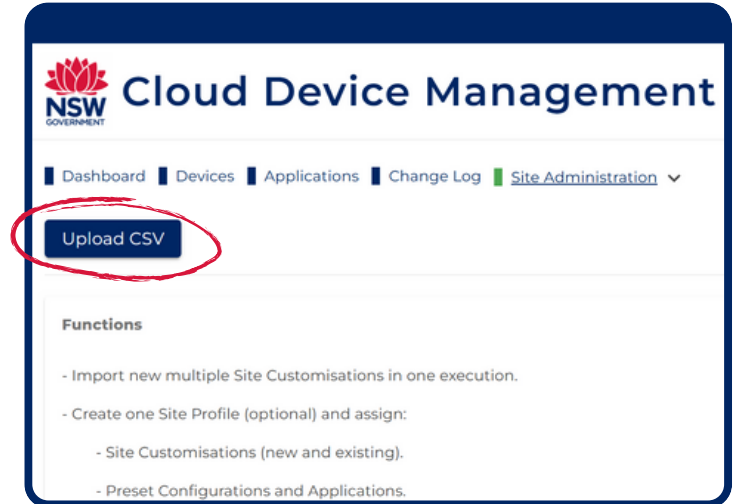


# ITD - Support Guides

## Modern Cloud Management

### Using the Bulk Importer Tool

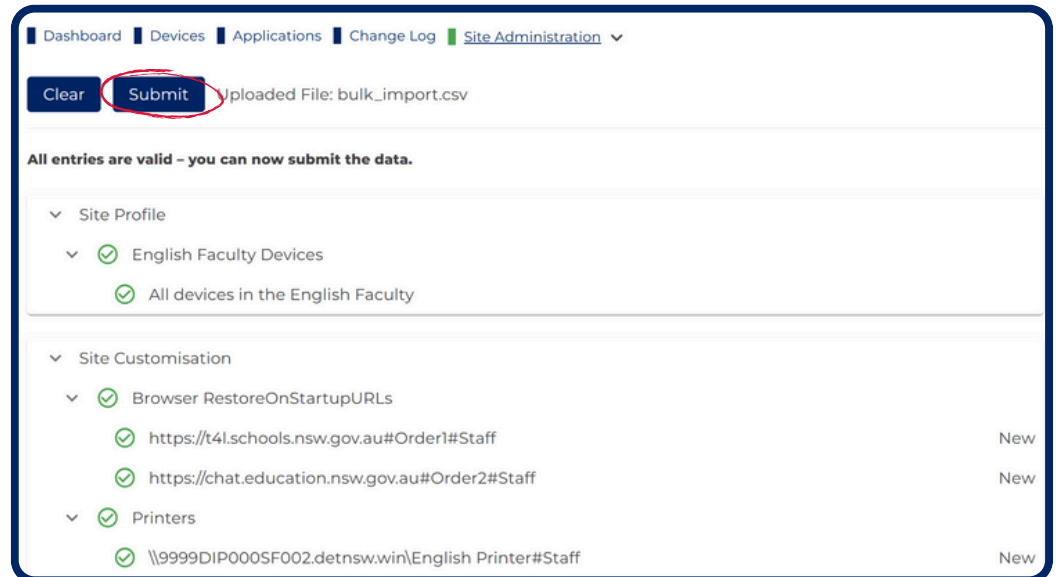
Return to the CDM Bulk Importer tool window and click on Upload CSV.



Choose the file you edited and select Open.

Check that all entries are valid. This will be reported prior to being able to submit the file.

When you are ready, click Submit to upload the



Once the files has been submitted and uploaded any site customisations added will be available to include in other site profiles, too.

