

Document 2: Pre-service teacher acknowledgement

This pre-service teacher acknowledgement is to confirm that the 5 mandatory pre-requisites for preservice teachers participating in professional experience in a NSW public school have been completed.

Please read and sign this **Pre-service teacher acknowledgement** to confirm completion of your mandatory training requirements. Use this document as a cover letter and attach your certificates of completion. Certificates from the eLearning modules will need to be sighted by the school on or before the first day of your professional experience placement.

I acknowledge that I have a valid Working with Children Check:

My WWCC number is:

A paid WWCC (number ends with an E) is required if on an internship.

I acknowledge that I have completed and submitted to the NSW Department of Education the Declaration for Child Related Work at [Tertiary Practicum Students form](#) and I will present my photo ID and mandatory certificates on the first day of every professional experience placement.

I acknowledge that I have completed the following eLearning compliance modules and have attached certificates of completion:

- Child Protection Awareness Training (CPAT)
- Child Protection Update (for the current year)
- ASCIA Anaphylaxis e-training (updated every 2 years)

I acknowledge that I have demonstrated the correct use of an EpiPen and Anapen training device at the school.

I acknowledge that I have read and understood the NSW Department of Education Code of Conduct policy and the vaccination guidelines.

I acknowledge the Department of Education will use the Department's email address I have been allocated (@det.nsw.edu.au) for direct communication with me before, during and after professional experience placements and I will check this email regularly and respond as required..

Name and signature of pre-service teacher

Date

Name and signature of principal or school delegate

Date

NOTE: Your certificates must be sighted and this completed Acknowledgement must be given to the Principal or their delegate at every placement school.