Creating a Non-DoE Account

This reference guide is only applicable to Non-DoE users. Department personnel automatically gain access to MyPL and can access the system through the MyPL link in the “My Applications” page of their DoE Staff Portal.

Users who have multiple Non-DoE accounts can have these accounts merged when this functionality becomes available in Release 2 of MyPL due beginning of 2017

Step1: Navigate to https://mypl.education.nsw.gov.au

You will need to firstly obtain a User Name and Password to access MyPL

Step 2: Click the Register link.
Step 3: Enter in the relevant information for each field presented. Fields marked with an asterisk are mandatory.
Step 4: Enter a valid email address. This will become your User Name and is used in the next step to validate your account.

Step 5: Click the link in the email which has been sent to the address specified in the previous step.
Step 6: Type in the password to be used.

Step 7: Click the **Set Password** button to setup your password and take you automatically to the MyPL site.