# Planning for curriculum change

**Purpose:** this template identifies a process to determine a school’s curriculum implementation focus area. This can be used as a preliminary step to narrow your evaluation focus, prior to applying the QDAI framework. By identifying existing forms of evidence, you can utilise information and data sources already available. Identifying and considering new sources of evidence allows you to strengthen existing information or fill identified gaps.

**Note:** new sources may not be necessary, however, evaluation tools such as curriculum implementation surveys and phases of curriculum implementation reflection questions, may provide additional insights to curriculum implementation as you move through the phases for new syllabuses.

Consider your school’s curriculum implementation focus area(s) in the Strategic Improvement Plan (SIP) or Implementation and Progress Monitoring (IPM).

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| Identify the existing sources of evidence  | Identify new sources of evidence | Collating and analysing data | What are the next steps? |
| Information could include:* Tell Them From Me data
* Professional Learning (PL) participation records
* staff, executive, team meeting minutes.
 | Information could include:* Engage phase of curriculum implementation reflection questions
* PL [survey](https://education.nsw.gov.au/teaching-and-learning/curriculum/leading-curriculum-k-12/support-for-school-planning/evaluating-curriculum-implementation/evaluation-resources-surveys) – entry/exit slip for stage/faculty/ curriculum team
* staff readiness to implement the new curriculum [survey](https://education.nsw.gov.au/teaching-and-learning/curriculum/leading-curriculum-k-12/support-for-school-planning/evaluating-curriculum-implementation/evaluation-resources-surveys).
 | Consider:* qualitative and quantitative data
* where will records be saved?
* data analysis
* who will be involved?
 | Translate the contents of this column to the QDAI template.Consider:* alignment to the curriculum initiatives in your school’s SIP
* alignment to the [Curriculum implementation journeys](https://education.nsw.gov.au/teaching-and-learning/curriculum/leading-curriculum-k-12/phases-of-curriculum-implementation/principal-c-i-journey) and staff [Professional Development Plans](https://education.nsw.gov.au/content/dam/main-education/about-us/careers-at-education/media/documents/performance_development_framework.pdf) (PDPs).
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