

APPENDIX 6

Individual Health Care Plan Cover sheet

Photo of student

The individual health care plan is to be developed in consultation with the parent, staff and student, where practicable, and on the basis of information from the student's doctor, provided by the parent.

For students with anaphylaxis the student's ASCIA Action Plan for Anaphylaxis (Appendix 7) and risk management strategies (Appendix 8) must be attached and form part of this individual health care plan.

School _____ Phone _____	
Student Name:	Class:
DOB:	Medicare number:
ERN /Student number:	
Health conditions (including anaphylaxis)	
If anaphylaxis, confirmed allergies to:	
Learning and support needs of the student (including learning difficulties, behavior difficulties and other disabilities)	
Impact of any of the conditions (as mentioned above) on implementation of this individual health care plan	
Medications at school:	
Other support at school:	
For students with anaphylaxis: Adrenaline autoinjector supply/storage/replacement:	

Parent contact:	Parent information (1) Name: Relationship to child: Address: Home phone: Work phone: Mobile phone:	Parent information (2) Name: Relationship to child: Address: Home phone: Work phone: Mobile Phone:
Other emergency contacts if parent is unavailable	Name: Relationship to child: Address: Home phone: Work phone: Mobile phone:	
Medical practitioner contact:	Name: Address: Phone: Email:	Mobile: Fax:
<p>Emergency care: Note: An <u>emergency response plan</u> is required if the student is at risk of an emergency. For students at risk of anaphylaxis the <u>ASCI</u>A Action Plan for Anaphylaxis is the emergency response plan. This plan is obtained by the parent from the student's doctor and not developed by the school.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Emergency Service Contacts: (e.g. ambulance, local hospital, medical centre)</p> <hr/> <hr/> <hr/> <hr/> <p>In the event of an emergency and an ambulance is called government schools can print and ambulance report from within ERN for the student.</p> <p>Special medical notes: Any special medical notes relating to religion, culture or legal issues, e.g. blood transfusions. Note: If the student is transferred to the care of medical personnel, e.g. paramedics this information, will if practicable in the circumstances, be provided to those personnel. It will be a matter for the professional judgment of the medical personnel whether to act on the information.</p> <hr/> <hr/> <hr/> <hr/> <hr/>		

Documents attached:

Please tick which of the following documents are attached as part of the individual health care plan:

- An emergency care/response plan. (for students with anaphylaxis this is the ASCIA Action Plan for Anaphylaxis)
- A statement of the agreed responsibilities of different people involved in the student's support
- A schedule for the administration of prescribed medication
- A schedule for the administration of health care procedures
- An authorisation to contact the medical practitioner
- Other documents – please specify (for anaphylaxis this should include strategies to minimise risk and details of communication and staff training strategies)

Consultations:

This individual health care plan has been developed as part of the learning and support plan, in consultation with those indicated below and overleaf and with the knowledge and agreement⁷ of the student's parent/caregiver. Information has been provided by:

- Student
- Parent/Carer
- General Practitioner
- Medical specialist

Department staff involved in plan development:

- 1. Phone:
- 2. Phone:
- 3. Phone:
- 4. Phone:

Health care personnel involved in managing the student's health at school: (e.g. Community Nurse, Therapist)

- 1. Phone:

⁷ If the parent does not agree to the development of a health care plan it may still be necessary to develop one. The reference to the parent agreeing to the plan should be deleted in those circumstances

2. Phone:
3. Phone:

Plan for review:

The plan will be reviewed

on:.....

NOTE: Individual health care plans should be reviewed at least annually or when the parent notifies the school that the student's health needs have changed. Principals or their delegated executive staff can also instigate a review of the health care plan at other times.

Signature of Parent/Carer: Date

Signature of Principal: Date

NOTES:

Information in this individual health and emergency care plan remains specific to meet the needs of the individual student named and should not be applied to the care of any other student with similar health and emergency care needs. All individual health and emergency care plans must take into account issues of confidentiality and privacy to ensure information about the student is treated appropriately.

When discussing the individual health care plan with parents and students reasonable adjustments necessary for them to participate may need to be considered. This may include adjustments in the provision of written materials including alternate formats, use of a translator/interpreter, and involvement of a support person or disability advocate.

Schools are subject to the Health Records and Information Privacy Act 2002. The information on this form is being collected for the primary purpose of ensuring the health and safety of students, staff and visitors to the school. It may be used and disclosed to medical practitioners, health workers including ambulance officers and nurses, government departments or other schools (government and non-government) for this primary purpose or for other related purposes and as required by law. It will be stored securely in the school.

For more information about individual health care plans:

<http://www.schools.nsw.edu.au/student-support/student-health/individual-student-devimpindh-plan/index.php>

When developing risk management strategies for a student at risk of anaphylaxis, government schools may use Appendix 8 or the Work Health and Safety risk assessment. For further information see the Department of Education and Communities intranet at

<https://detwww.det.nsw.edu.au/adminandmanage/ohands/safeworklearn/riskmanage/index.htm>