

Submit your application in 5 easy steps

01 Register



Register to start an application
If you don't have all the information you need

Register

Register to apply for entry into selective high school.

You will find the registration link on the application process page under the section, Steps to apply.

Parents and carers should enter their own details to register (not student details).

02 Verify

Verify email

Home > Verify email

A verification link has been sent to your email

Once registered, look for the verification link which is sent to your email.

Click the link to start your application.

In some cases, you may need to check your junk folder to find your verification.

03 Log In to get started



Already registered?

If you have already registered you can log in to existing applications or change your details.

Log In

Log in using your registration details.

If you forget your password, you can reset it from the home page. Simply click **Forgot your password** to start the process.

04 Complete each section of the form

1

Student details

8

Review & submit

Follow the steps on each page to complete the 8 sections of your application.

Be sure to save your application if you want to return to it later.

See page 2 of this flyer for more information about changing details, messages and uploading documents.

05 Submit your application



You will receive a **confirmation email** when you have submitted your application.

You will still be able to update details, send and receive messages and upload documents once your application is submitted.

We encourage everyone to submit applications as early as possible.

For help, send a **message** [+ New message](#)




or email ssu@det.nsw.edu.au

Features of the application dashboard

Application number	Placement	Student	Status
S21000288	Selective high school	Elizabeth Rider	SUBMITTED

Once **student details** are entered and saved in the system, you can view application and status in your dashboard. This example shows Elizabeth Rider who's application has been **submitted**,

Each student is allocated a unique **application number** that can be used for reference in updates and follow up during the process.

Status	 View application
SUBMITTED	 Update application
	 Withdraw application


Applications can easily be **viewed**, **updated** or **withdrawn** at different stages of the process.

Use this feature to **update your application** details such as change of address.

You can also use this feature to upload documents such as medical information and court orders.

Messages

+ New message

Message date	Application number	Student	Subject	Status	Action
8/10/2020 9:41:00 AM	S21000285	Alex Rider	 Medical certificate attached	Sent	⋮
7/10/2020 4:18:40 PM	S21000288	Elizabeth Rider	Selective High School - Selective high school for 2021/2022 application not	New	⋮

The system allows you to communicate directly with the High Performing Students Team from your application dashboard.

Simply click **+New message** to get started.

This example shows you messages you have **sent** and also **new** incoming messages from the High Performing Students Team.

Use the **Action** option to respond to messages

For help, send a **message** [+ New message](#)
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