

Introduction

Uppley is a digital platform and an evidence-based teaching model that supports explicit teaching and assessment of skills such as critical thinking, creative thinking and collaboration, in the context of syllabus content.

Students can use the platform to reflect on their learning and upload work samples. Teachers can use the platform to program, teach, assess and monitor students' progress.

What data is collected?

Students will access Uppley via the Department's student sign-on page as they already do for other platforms. When they log in to Uppley, the platform will identify and collect their: **name, school, class, teacher's name, and school email address.**

As they use the platform in class, students will enter **reflections** on their learning, and upload **samples** of their work.

Session cookies will be used for the purpose of verifying user details only. The session cookie will verify that the user has logged in using a Department of Education SSO (single sign-on) log-in process.

How is the data used?

The data is only used for educational purposes, including the improvement of the platform.

The user log-in data is used to link the student with the right school, classes, and teachers.

Classroom teachers and the school executive will see their students' work and reflections and will use this to assess student learning and progress.

The Uppley project team will use de-identified data for analytics and quality improvement purposes including to:

- understand how users are using and interacting with the platform;
- make improvements to the platform's functionality and usability;
- measure the impact of the Uppley approach over time.

The Uppley project team will only access identifiable data to:

- communicate with users about their account;
- handle support inquiries;
- manage user requests to access, delete, or update information.

The Uppley project team comprises authorised staff of the Department of Education's Catalyst Lab Innovation Program and authorised officers of the partner agency Fusion Labs Co-Innovation Labs Pty Ltd.

The Department has a commercial agreement with Fusion Labs that ensures all personal information is handled in accordance with the NSW Privacy and

Personal Information Protection Act 1998 and the NSW Department of Education's privacy management plan.

Is the data secure?

The Uppley team is committed to protecting the privacy and security of all users.

Uppley security includes two-factor authentication for Uppley personnel, a hierarchy of user security clearance (access control) and configurable account locking policies triggered by failed login attempts.

Uppley's data security systems have undergone the NSW Department of Education's strict quality assurance process which includes testing for hackability and data breach threats.

All Uppley personnel require a current Working With Children Check, and access to school data is regulated by role and strictly managed on a "least privileges" basis.

When is data deleted?

The data collected in Uppley remains the property of the NSW Department of Education.

A user's data will be deleted within 30 days of receipt of the user's written request, and will only be kept if required by law.

Where is the data?

Data collected is encrypted in transit and rest, and stored in NSW

Uppley privacy information

Please email uppley.support@det.nsw.edu.au with any questions about your information

Student privacy information: <https://education.nsw.gov.au/public-schools/going-to-a-public-school/privacy-information>

Terms of Use, Privacy and Collection statements can be accessed on the Uppley platform, currently housed here: <https://uppley.education>

NSW Department of Education privacy management plan: <https://education.nsw.gov.au/about-us/rights-and-accountability/privacy>

For broader privacy information: Information and Privacy Commission www.ipc.nsw.gov.au/

For information about the Catalyst Lab Innovation Program, please email CatalystLab@det.nsw.edu.au; follow on Twitter [@CatalystLabNSW](https://twitter.com/CatalystLabNSW), or visit the website www.education.nsw.gov.au/catalyst-lab