



Sentral Education Student Privacy Information

Information Technology Directorate

Introduction

Sentral provides schools with a comprehensive software platform for the administration, management and reporting of school and student data. Time saved from manually performing these tasks frees staff to focus on improving student outcomes.

What data is collected?

Sentral holds personal information for the purpose of school record keeping and administration.

The type of data that may be collected includes but is not limited to; name, date of birth, gender, address, academic results, wellbeing and attendance records.

How is the data used?

Sentral collects and uses personal information primarily to inform teaching and school management. Performance data is used by the school to report on progress to students, staff, parents, the Education and other Government departments.

Is the data secure?

Sentral is committed to protecting the privacy and security of all our users and the students whose information is stored in our systems.

Sentral has strong security systems and processes in place to keep personal information secure.

Sentral security includes mandatory Transport Layer Security (TLS) 1.1 (or higher where relevant) information access restrictions including two factor authentication, a hierarchy of user security clearance, and configurable account locking policies triggered by failed login attempts.

All Sentral personnel require a current Working with Children check and access to school data is regulated by role and strictly managed. Sentral is physically secured by the school on site or in ISO27001 compliant Cloud Service providers.

When is the data deleted?

The data collected in Sentral remains the property of the school. Sentral will hold data for the period of time a valid licence is maintained.

The Principal of a school can make a written request to delete data, which is acknowledged and confirmed in writing.

If a Principal terminates their licence agreement, the data is provided to the school and backups and any physical drives are securely destroyed.

Where is the data?

Depending on where the Sentral system resides, the data is either secured by the school on their own premises or in an AWS or Microsoft Azure data centre in either Sydney NSW or Melbourne, VIC.

Sentral Education Privacy Information

Further information about how Sentral Education handles and uses personal information may be accessed at:

- <http://www.sentral.com.au/privacy-policy/>

Complaints regarding Sentral's management of this service should be directed to security@sentral.com.au or the Office of the Australian Information Commissioner.

NSW Privacy Information

- <http://www.dec.nsw.gov.au/about-us/plans-reports-and-statistics/privacy>
- <http://www.ipc.nsw.gov.au/>

Complaints regarding the DEC's management of this service can be made through the Departments' complaint handling process.

- <https://education.nsw.gov.au/about-us/rights-and-accountability/complaints-compliments-and-suggestions>