



Edval Timetables

Student Privacy Information

Information Technology Directorate

Introduction

Edval is primarily concerned with timetables. In addition to timetable construction, Edval deals with student data for the purpose of providing Timetable displays, collecting course request data and scheduling parent/teacher interview sessions. For a small number of schools we also manage attendance data. This flyer provides information on the data collected from the School and Edval's commitment to managing that data.

What data is collected?

Schools control the information that is transferred to and stored by Edval. This may include student names, SRN (Student Reference Number), Statewide Id, Email address, Phone number, Gender, Family data and Australian Aboriginal/Torrens Strait Islander status.

How is the data used?

This data is used to:

- Construct & maintain timetables
- Ask students for course requests, sport choices and occasionally Votes.
- Display student timetables
- Schedule parent/ teacher interview sessions
- For a small number of schools, manage attendance information

The data is not sent to other parties for marketing. However, the school can instruct Edval to pass subsets of this information onto 3rd parties such as the NSW DoE "3PI" system and SIS (Student Information Systems) for reports and Timetables.

Is the data secure?

Edval operates on two platforms: Windows Desktop and web.

For Windows Desktop, security of the file such as Timetable file is under the control of the school. Edval automatically encrypts the data files.

For the web modules, we store data in professionally managed data centres. Physical data centre access is restricted to authorised personnel and layered information security controls are in place.

When is the data deleted?

Edval will remove all user and associated data from its products when the School removes a user account from the system.

Where is the data?

For the desktop software, storage is under the control of the school. Data is encrypted automatically by the Edval software.

For our web modules, we store data in a datacentre in Sydney, Australia.

Edval Privacy Information

Further information on how Edval handles and uses personal information may be accessed at:

- <https://www.edval.education/privacy-policy>

Complaints regarding Edvals' management of this service should be directed to Edval or the Office of the Australian Information Commissioner.

NSW Privacy Information

- <https://education.nsw.gov.au/about-us/rights-and-accountability/privacy>
- <https://www.ipc.nsw.gov.au/>

Complaints regarding management of this service can be made through the Department's compliant handling process.

- <https://education.nsw.gov.au/about-us/rights-and-accountability/complaints-compliments-and-suggestions>