



Compass Student Privacy Information

Information Technology Directorate

Introduction

Compass is a school platform that assists schools in parents, student and staff communication.

Compass is designed to assist schools in reducing the administrative burden on staff while improving the home school partnership with more timely and relevant communication. Compass is available online through a secure portal or through the Compass School Manager apps on Google Play and Apple App Store.

What data is collected?

Data collected and stored in Compass varies based on school use. At a minimum Compass stores student, staff and parent contact information. Student information may include name, date of birth, email, address, phone numbers, year level and other school defined data.

Parent information may include but is not limited to name, address, email and phone.

More information on our data stored and our privacy policy is available on our website at <https://compass.education/policy>

How is the data used?

The data is used to:

- Improve school communication with parents, students and staff
- Assist schools in meeting compliance obligations
- Provide improved access to school resources online
- Assist schools in meeting duty of care obligations
- Assist schools in performance analytics
- Assist schools in academic reporting
- Assist schools in roll marking and attendance
- Assist schools in managing wellbeing issues and concerns
- Assist schools in financial planning, parent consent and payment

Is the data secure?

Compass is hosted in a certified ISO27001 data centre in Australia. All content is delivered via SSL/TLS and is encrypted. Schools may also optionally chose to enable two-factor-authentication for power users.

When is the data deleted?

Data is deleted on request from a school or jurisdiction or in alignment with privacy obligations or requests.

Where is the data?

All data is store on-shore in Australia on proprietary and dedicated Compass hardware. Our data centres are protected in alignment with PCI-DSS obligations.

Compass Privacy Information

Further information on how Compass handles and uses personal information may be accessed at:

- <https://compass.education/policy>

Complaints regarding Compass' management of this service should be directed to Compass or the Office of the Australian Information Commissioner.

NSW Privacy Information

- <https://education.nsw.gov.au/about-us/rights-and-accountability/privacy>
- <https://www.ipc.nsw.gov.au/>

Complaints regarding management of this service can be made through the Department's compliant handling process.

- <https://education.nsw.gov.au/about-us/rights-and-accountability/complaints-compliments-and-suggestions>