NSW Department of Education
Assisted School Travel Program

Add or remove an approved vehicle to an ASTP Run

This form is for contractors to notify the Assisted School Travel Program (ASTP) of changes in approved vehicles on ASTP runs.

Guidance notes:

- Please ensure up-to-date insurance and registration policies are provided within 7 days after the commencement date and within 7 days of the anniversary renewal date (please complete these renewal details using the New vehicles or renew existing vehicle details form).
- Vehicles will only be considered if under 15 years from the date of manufacture.
- Please allow up to 10 business days for this request to be processed.
- Email this completed form to contractors.astp@det.nsw.edu.au.

Contractor details

Entity name: _____ ABN: _____

Title: _____ First name: _____ Last name: _____

Vehicle changes *(attach a spreadsheet if required)*

Run number: _____ Start date: _____ End date: _____

Registration: _____ Make: _____ Model: _____

Reason: _____

Run number: _____ Start date: _____ End date: _____

Registration: _____ Make: _____ Model: _____

Reason: _____

Run number: _____ Start date: _____ End date: _____

Registration: _____ Make: _____ Model: _____

Reason: _____

Contractor signature: _____ Date: _____