

Updates to the terms and conditions of the ASTP Agreement

The table below provides a summary of the changes to the ASTP Agreement from 1 January 2025 through 31 December 2025.

2025 AGREEMENT: CLAUSE LIST	2024 AGREEMENT	UPLIFT DESCRIPTION
	Reorganise clauses within the Agreement	A general review, clarification and simplification of the Agreement
1 - Definitions and Interpretation	1 - Definitions and Interpretation	Updated to ensure a more comprehensive definition list
3 - Nature of Agreement for the Provision of Services	3 - Nature of Agreement for the Provision of Services	Clarification that the Contractor must give the department 20 Business Days' notice when the Contractor needs to cancel a Run
5 - Personnel and Assisted Travel Support Officers	5 - Personnel and Assisted Travel Support Officers	<p>Clarification that Drivers have not had their driver's licence cancelled or suspended (other than on medical grounds) in the past five years</p> <hr/> <p>Clarification that Drivers must meet all the driver health and fitness requirements of Assessing Fitness to Drive</p> <p><i>Driver fitness to drive medical examinations are to be conducted, as a minimum, once every three years for drivers aged under 75, and annually thereafter (unless otherwise stated by a medical practitioner (commercial driver standards))</i></p>
6 - Designated Vehicles	6 - Designated Vehicles	<p>Clarification that the vehicle has functioning childproof locking devices fitted to all external doors, where the Designated Vehicle was manufactured with this device (unless otherwise agreed in writing by the Department)</p> <hr/> <p>A new provision requires that the Contractor must not use dual-control driving vehicles (also known as a driving school vehicle) during the provision of services</p>

8 - Fees	8 - Fees	Clarification that where the department has paid 20 consecutive school days in student absences, the Contractor will not be entitled to any further payment if the relevant Run does not continue and is consequently cancelled. For the avoidance of doubt, clause 3.2(g) is not applicable and the department does not need to provide 20 Business Days notice that the Run is cancelled in this scenario
11 - Training	11 - Training	Amendment to the driver training provision requiring that the Contractors must ensure drivers are trained in: <ul style="list-style-type: none"> • the “ASTP Driver Information package” - repeated annually; • first aid training - every three years; and • CPR - annually
12 - Compliance with Policies	12 - Compliance with Policies	Updated Modern Slavery provisions in line with the Procurement Policy
14 - Indemnity limitation of liability and damage to property	14 - Indemnity limitation of liability and damage to property	Adjustment regarding the use of an Assisted Travel Support Officer
		Clarification regarding the suspension/termination of Assisted Travel Support Officers
21 – Public Disclosure	21 – Public Disclosure	Amendment to support the GIPA Act requirements
29 - Notices	29 - Notices	Clarification of Notice period
Schedule 2: Reportable Conduct	Schedule 2: Reportable Conduct	Amendment to clarify the reporting bodies for “Reportable Conduct”

Contract Management Plan:

A general review and update to the Team structure.

Incorporate changes to the Business Assurance team structure