

Student Use of Digital Devices and Online Services Policy guide infographic

Read the Student Use of Digital Devices and Online Services policy

Revise or develop school procedures

Consult with your community

- ☑ Establish a team of school and community members to lead consultation
- ☑ Consult early, often and with honesty
- ☑ Work in partnership with your school community to identify strengths and challenges and how the policy can best be applied at school

Review your existing procedures and practice to align with the new policy

- ☑ Does your current procedure reflect the different requirements for students in primary and secondary schools?
- ☑ Have you consulted with your community?

Things to consider in your school procedure

- ☑ When, where and how students may or may not use digital technology?
- ☑ Have we considered the needs of all our students?
- ☑ Does our staff have the training to support our students' use of digital technology?
- ☑ How do we support students to use digital technology in safe, responsible and respectful ways?
- ☑ How will digital devices be stored?
- ☑ What do we do when students use digital technology inappropriately?
- ☑ Do we need to include our bring your own device program?
- ☑ How can students and their parents/carers contact each other during the school day?

Publish, implement and promote school procedures

Where to next?

- ☑ Review your procedure and communicate with your school community regularly.
- ☑ Learn more about managing online safety issues at the Office of the eSafety Commissioner's website (esafety.gov.au) and the Department's Digital Citizenship website (digitalcitizenship.nsw.edu.au).

For an accessible version of this information refer to the Student Use of Digital Devices and Online Services Policy guide document.