

# Higher School Certificate (HSC) minimum standard parent meeting request

Name of student

Name of parent

Date for meeting

Dear parent / carer

I am writing to remind you about the HSC minimum standard. For students to receive the HSC credential they must achieve a minimum standard of literacy and numeracy. The minimum standard is determined by online tests in reading, writing and numeracy.

At this stage your child has not yet achieved the HSC minimum standard and is therefore at risk of not receiving a HSC credential.

Your child has not met the standard in:

Reading

Numeracy

Writing

I wish to give your child every opportunity to achieve the HSC minimum standard and you every opportunity to support them to achieve it.

I would like to invite you to a discussion meeting on the date shown above so that you, your child and the school can collaboratively discuss your child's learning plan together. The discussion will include your child's intentions about the HSC, the literacy and numeracy support available and post school options. Your involvement is very important.

The HSC minimum standard test results are available on your child's [Student Online](#) account on the NSW Education Standards Authority (NESA) website. We will have a copy available at the meeting.

If you would like an interpreter at this meeting, please contact the school who will arrange one if available.

## Telephone Interpreter Service

If you need an interpreter to assist you to contact the school, please call the Telephone Interpreter Service on 13 14 50 and ask for an interpreter in your language. The operator will call the school and get an interpreter on the line to assist with the conversation. You will not be charged for this service.

Yours sincerely

Principal

Further information on the HSC minimum standard policy can be found on the NESA website <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/hsc-minimum-standard>