

NSW Training Awards 2025

NSW VET Trainer/Teacher of the Year

Eligibility and Selection Criteria

Applications close 14 March 2025



NSW VET Trainer/Teacher of the Year Award recognises innovation and excellence by a trainer/teacher providing nationally recognised training to students at a registered training organisation (RTO) or in partnership with an RTO.

Eligibility Criteria

Nominees must:

- be an Australian citizen or permanent resident of Australia;
- be a qualified (as determined by the Standards for Registered Training Organisations 2015;) trainer/teacher employed (or regularly contracted) by an RTO;
- have delivered training in New South Wales from 1 January 2024 to 31 December 2024 which will lead/has led to nationally recognised qualifications or Statements of Attainment under the Australian Qualifications Framework national training system (excludes online delivery, unless a NSW resident; and
- must not have been selected as the NSW VET Trainer/Teacher of the Year winner from the previous year. A one year gap must be present.

Preparing your application

Who can nominate?

- Individual's employer (RTO), colleague, principal, student or other industry groups.

Nominator Comments

As a nominator of the individual, please briefly explain the reasons for making this nomination. (400 word limit)

You may want to cover their:

- job skills
- training
- industry knowledge
- personal skills

Note: This information will act as a 'support letter of endorsement' for this nominee/individual.

Section A: Overview (300 word limit)

Provide an overview of the trainer/teacher's areas of expertise, qualifications, courses/classes taught, education and work background, a description of the environment in which the trainer/teacher operates and any specific challenges which were encountered and may have had to be overcome during the course of teaching/training.

Note: This information will not be considered or used for judging purposes, but it may be used as your summary throughout the Awards process.

For more information or assistance with your application



NSW.TrainingAwards@det.nsw.edu.au

www.trainingawards.nsw.gov.au



Photo: Michael Pfeffer, 2024 NSW VET Trainer/Teacher of the Year

Section B: Entry Criteria

Applicants are required to address each criterion and will be assessed against each criterion.

In your application, you must present your information in a way that clearly addresses the award criteria. Judging panels will be looking for evidence of how your training has contributed to your career and study plans, to the development of your skills and your achievements to date, as well as any way in which your training may have helped you to achieve other qualities and pursuits.

In developing your application, you may wish to take into account some of the considerations outlined below. These considerations are not additional criteria, but are provided to give clarification of what may be relevant to include when writing against the criteria.

Criterion 1: Excellence and initiatives (600 word limit)

Consider:

- What involvement have you had in the development of new learning methodologies and training delivery?
- Describe an initiative you have implemented that has led to innovation/improvement in your delivery and/or assessment practice.
- How have you shared the outcomes of your innovation/improvements with your colleagues?
- What has been the impact of these initiatives/improvements on your learners, your colleagues and your industry partners?

Criterion 2: Learner needs and focus (600 word limit)

Consider:

- How do you support the diverse needs of your learners and ensure they continue to be engaged in their learning journey?
- What evidence is there of the effectiveness of the design and delivery methodologies of your training program?
- Provide examples where you have initiated a new idea/activity etc, in response to feedback?
- Provide examples of the learner/industry/community feedback mechanisms you use?

Criterion 3: Commitment to VET teaching and learning (600 word limit)

Consider:

- How do you maintain and grow your own skills and knowledge?
- How do you support others to develop their skills and knowledge?
- Provide examples of your engagement with VET professionals?

Criterion 4: Links with industry and community (600 word limit)

Consider:

- How are active links with industry and the community implemented in practice?
- What are the major issues confronting the industry(s) your program engages with?
- How can VET help address these issues?
- What level of engagement do you have with industry and professional bodies?
- How do you promote VET in the industry and the community?

Supporting Attachments

The award criteria should focus on your nomination; however, any relevant evidence may be provided to support your nomination. Any supporting attachment is to be referenced in your application. **Maximum of 5 single-page attachments***.

Consider including:

- » **Resume**
A copy of your resume
- » **Awards and prizes**
Copies of any certificates or prizes you may have received (since leaving secondary school) such as a sporting award, community service award or special recognition by your employer.
- » **Reference or letter of support**
A reference or letter of support from either your employer, colleague or student/s.
- » **Workplace/training action photos**
A headshot of yourself. **This is a requirement for all applications.**
Action photos of you in your workplace or in training.
See 'Photography Brief' for more details

* Excluding the Resume