

North Coast Education Flood Recovery Support Package

Fee reimbursement application form

As part of the NSW Government's North Coast Education Flood Recovery Support Package, flood-affected students undertaking a full qualification Smart and Skilled course at the time of the floods who pay fees between 22 February 2022 to 30 June 2023 for the course will have those fees reimbursed.

Eligibility and conditions

Applicants must have commenced or been enrolled in a Smart and Skilled full qualification prior to 5 April 2022. Applicants must not have dropped out of the program/course prior to 5 April 2022. Applicants must live in the local government areas (LGAs) of Ballina, Byron, the Clarence Valley, Kyogle, Lismore, the Richmond Valley, and Tweed, and have paid fees to a Smart and Skilled provider during the period of 22 February 2022 to 30 June 2023. Evidence of this payment is required. The evidence must be issued by your training provider and clearly show the amount paid as well as the date the payment was made. If you pay your fees in instalments more than one receipt can be provided as part of your application or, alternatively, an application can be completed for each payment instalment.

The NSW Department of Education will verify that the applicant meets the eligibility criteria prior to making reimbursement payments. Decisions related to requests associated with flood funding remain at the department's absolute discretion. You will receive an email advising of the outcome of your application and the payment timeframe, if successful.

Completed application forms and evidence of fees paid must be received by Training Services NSW no later than 30 September 2023 to:

Training Services NSW
Market Design and Implementation
Reply Paid 91349
PARRAMATTA NSW 2150

Please **COMPLETE ALL RELEVANT SECTIONS** of this form digitally or using a PEN (not pencil). Signatures must be in pen. Digital signatures will not be accepted.

Claimant details

Surname _____

Given names _____

Date of birth _____

Residential street address _____

Suburb _____

State _____ Postcode _____

Email _____

Mobile _____

Name of your training provider _____

Name of course for which you paid the fee and are seeking fee reimbursement

Smart and Skilled Commitment ID number (CID) _____
Your training provider can provide your CID if needed.

Reimbursement amount (\$) being sought _____
*This amount should match the "amount paid" shown in your evidence of fee payment.
In case of discrepancies, the amount shown in the evidence will be paid.*

Bank account details for fee reimbursement payment

Please arrange for this payment to be deposited to the following bank account:
(This must be the student's bank account).

Bank _____

Branch _____

BSB _____

Account number _____

Account name _____

Declaration

By signing and submitting this application I declare;

- all information and evidence provided in this application is true, complete and accurate to the best of my knowledge
- that I am 18 year of age or older or if under 18 years have had my parent/guardian co-sign this application.

Student name _____

Student signature _____ Date _____

You must print out this form and sign using a pen. Digital signatures will not be accepted.

Parent/Guardian name (if needed) _____

Parent/Guardian signature (if needed) _____ Date _____