

North Coast Education Flood Recovery Support Package

Fee reimbursement application form for TAFE NSW students

As part of the NSW Government's North Coast Education Flood Recovery Support Package, flood-affected students undertaking a full qualification Smart and Skilled course at the time of the floods who pay fees between 22 February 2022 to 30 June 2023 for the course will have those fees reimbursed.

Eligibility and conditions

Applicants must have commenced or been enrolled in a Smart and Skilled full qualification with TAFE NSW prior to 5 April 2022. Applicants must not have dropped out of the program/course prior to 5 April 2022. Applicants must live in the local government areas (LGAs) of Ballina, Byron, the Clarence Valley, Kyogle, Lismore, the Richmond Valley, and Tweed, and have paid fees to your provider, TAFE NSW, during the period of 22 February 2022 to 30 June 2023. Evidence of this payment is required. The evidence must be issued by TAFE NSW and clearly show the amount paid as well as the date the payment was made. If you pay your fees in instalments more than one receipt can be provided as part of your application or, alternatively, an application can be completed for each payment instalment.

This reimbursement is not available to Smart and Skilled students who were enrolled with TAFE NSW at the time of the floods but discontinued training before 5 April 2022 or for any student fees paid to TAFE NSW prior to 22 February 2022.

The NSW Department of Education will verify that the applicant meets the eligibility criteria prior to making reimbursement payments. Decisions related to requests associated with flood funding remain at the department's absolute discretion. You will receive an email advising of the outcome of your application and the payment timeframe, if successful.

Completed application forms and evidence of fees paid must be received by Kingscliff TAFE NSW no later than 30 September 2023 to:

Kingscliff TAFE NSW
Attention: Flood Recovery Support
806 Cudgen Road
Kingscliff 2487

Alternatively you can return your signed completed form and evidence of fee payment to one of the following TAFE NSW locations.

Campus	Address	Operating Hours
Ballina	154/164 Burnet Street Ballina NSW 2478	8.30am – 4.00pm
Casino	144 Barker Street Casino, NSW 2470	8.30am – 4.00pm
Kingscliff	806 Cudgen Road Kingscliff NSW 2487	8.30am – 5.00pm (Mon-Thu) 8.30am – 4.00pm (Fri)
Lismore	Shop 9B Goodman Plaza Southern Cross University Military Road East Lismore, NSW 2480	8.30am – 4.00pm
Murwillumbah	146 Murwillumbah Street Murwillumbah NSW 2484	8.30am – 4.00pm
Wollongbar	61 Sneaths Road Wollongbar NSW 2477	8.30am – 5.00pm (Mon – Thu) 8.30am – 4.00pm (Fri)

If you require further information, please contact (02) 7920 1018.
Monday – Friday 9:00am-5:00pm

Please note: Your application will be referred to Training Services NSW who will process your refund if you are eligible for this fee reimbursement. For this purpose, TAFE NSW will be sharing the information contained in this application with Training Services NSW.

Please **COMPLETE ALL RELEVANT SECTIONS** of this form digitally or using a PEN (not pencil). Signatures must be in pen. Digital signatures will not be accepted.

Claimant details

Surname _____

Given names _____

Date of birth _____

Residential street address _____

Suburb _____

State _____ Postcode _____

Email _____

Mobile _____

Name of course for which you paid the fee and are seeking fee reimbursement

Reimbursement amount (\$) being sought _____

This amount should match the "amount paid" shown in your evidence of fee payment. In case of discrepancies, the amount shown in the evidence will be paid.

If you did not pay your student fee, provide details of the person/party who paid your fees

Please note: confirmation of the payment by this person of your student fee will be sought from TAFE NSW.

Bank account details for fee reimbursement payment

Please arrange for this payment to be deposited to the following bank account:
(This must be student's bank account where the student paid the student fee).

Bank _____

Branch _____

BSB _____

Account number _____

Account name _____

Declaration

By signing and submitting this application I declare;

- all information and evidence provided in this application is true, complete and accurate to the best of my knowledge
- that I am 18 year of age or older or if under 18 years have had my parent/guardian co-sign this application.

Student name _____

Student signature _____ Date _____

You must print out this form and sign using a pen. Digital signatures will not be accepted.

Parent/Guardian name (if needed) _____

Parent/Guardian signature (if needed) _____ Date _____