Payment request evidence guide:
Early childhood teaching scholarship programs

We require all the information below to assess your eligibility for a scholarship payment.

Example University

26 August 2022 ③

②

Academic Transcript

NAME:	Jane Smith
STUDENT ID:	400000000
ENROLLED:	15/02/2021

①

Course Admission ④

| 2022 | Bachelor of Early Childhood Education |

Bachelor of Early Childhood Education

2022	Session 2	ECEC1106	Professional Experience	6	-	Enrolled
2022	Session 2	ECEC1105	Children's Rights	6	-	Enrolled
2022	Session 1	ECEC1102	Play-Based Learning	6	CR	Completed
2022	Session 1	ECEC1101	Early Childhood Foundations	6	CR	Completed
2021	Session 3	ECEC0003	Recognised Prior Learning (RPL)	12	Pass	Completed
2021	Session 3	ECEC0002	Recognised Prior Learning (RPL)	12	Pass	Completed
2020	Session 3	ECEC0001	Recognised Prior Learning (RPL)	12	CR	Completed

⑤   ⑥   ⑦   ⑧   ⑨

Most of this information will be found in an unofficial academic transcript you can download from your university or TAFE student portal. There is no expectation for you to pay for a transcript, unless you are requesting a 100% milestone payment, in which case you are required to provide an official academic transcript.

Before submitting a payment request, check your document displays all the following information:

1. Your full name
2. University or TAFE name and official letterhead
3. Document date
4. Degree name or code
5. When the subjects were completed and session
6. All subject codes
7. All subject credit points
8. All subject results
9. Completion and enrolment status

Insufficient information will delay your scholarship payment until the next payment request round.

Updated: 02/10/24

NSW GOVERNMENT

Submit multiple documents if you can't find all the required information in one document

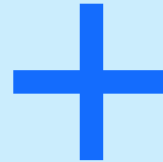## Example University (2)

STUDENT ID: 400000000

NAME: Jane Smith (1)

Enrolments

2022	Session 2	ECEC1106	6	Enrolled
2022	Session 2	ECEC1105	6	Enrolled
2022	Session 1	ECEC1102	6	Completed
2022	Session 1	ECEC1101	6	Completed
2021	Session 3	ECEC0003	12	Completed
2021	Session 3	ECEC0002	12	Completed
2020	Session 3	ECEC0001	12	Completed

(5) (6) (9)

Date Accessed:
26 August 2022

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Example University

STUDENT ID: 400000000

NAME: Jane Smith
STUDENT ID: 400000000
ENROLLED: 15/02/2021

Academic Transcript   20 August 2022 (3)

Bachelor of Early Childhood Education (4)

Course Admission

2022	Bachelor of Early Childhood Education		
ECEC1106	Professional Experience	6	-
ECEC1105	Children's Rights	6	-
ECEC1102	Play-Based Learning	6	CR
ECEC1101	Early Childhood Foundations	6	CR
ECEC0003	Recognised Prior Learning (RPL)	12	Pass
ECEC0002	Recognised Prior Learning (RPL)	12	Pass
ECEC0001	Recognised Prior Learning (RPL)	12	CR

(7) (8)

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26 August 2022