

TRANSITIONS AND SUPERVISION IN OUTSIDE SCHOOL HOURS CARE

WHAT IS A TRANSITION IN OUTSIDE SCHOOL HOURS CARE?

"...the process of moving in and between settings. Transitions can be horizontal – everyday transitions between school and care or between activities; vertical – not every day but life milestones such as moving to high school."

(My Time, Our Place, V2 np. 69)

THE TRANSITIONS THAT HAPPEN IN OUTSIDE SCHOOL HOURS CARE MAY INCLUDE MOVING:

- From an early childhood setting to school and OSHC
- Between home and OSHC
- Between OSHC and school
- Between extra-curricular activities and OSHC
- Embarking and disembarking between transport and school or OSHC.

National Law
Section 165
Section 167

National Regulations
Reg 99 to Reg 102
Reg 102B to Reg 1022F
Reg 155
Reg 156



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EFFECTIVE SUPERVISION DURING TRANSITIONS MEANS...

- Being prepared - having the attendance rolls ready. Are the absences recorded?
- Documented procedures are available and accessible.
- Practices are agile and are responsive if supervision risk changes, (e.g. new staff transition children with more experienced staff).
- Effective, thorough induction of new staff and educators (including casuals and agency staff) covers procedures regarding transitions.
- Children are involved in orientation, which includes practices around transitions.
- If there is an incident or near miss, the team reviews and critically reflects on the procedures and makes changes where necessary.
- Using resources such as walkie talkies and supervision plans to support transitions.



PRACTICAL SUGGESTIONS THAT SUPPORT TRANSITIONS

Walkie talkies

Head counts

Communication

Service routines

Positioning

Supervision map