

# TRANSITIONS AND SUPERVISION IN OUTSIDE SCHOOL HOURS CARE

#### WHAT IS A TRANSITION IN OUTSIDE SCHOOL HOURS CARE?

"...the process of moving in and between settings. Transitions can be horizontal – everyday transitions between school and care or between activities; vertical – not every day but life milestones such as moving to high school."

(My Time, Our Place, V2 np. 69)

### THE TRANSITIONS THAT HAPPEN IN OUTSIDE SCHOOL HOURS CARE MAY INCLUDE MOVING:

- From an early childhood setting to school and OSHC
- Between home and OSHC
- Between OSHC and school
- Between extra-curricular activities and OSHC
- Embarking and disembarking between transport and school or OSHC.

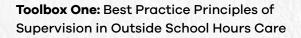


National Regulations Reg 99 to Reg 102 Reg 102B to Reg 1022F Reg 155 Reg 156





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### EFFECTIVE SUPERVISION DURING TRANSITIONS MEANS ...

- Being prepared having the attendance rolls ready. Are the absences recorded?
- Documented procedures are available and accessible.
- Practices are agile and are responsive if supervision risk changes, (e.g. new staff transition children with more experienced staff).
- Effective, thorough induction of new staff and educators (including casuals and agency staff) covers procedures regarding transitions.
- Children are involved in orientation, which includes practices around transitions.
- If there is an incident or near miss, the team reviews and critically reflects on the procedures and makes changes where necessary.
- Using resources such as walkie talkies and supervision plans to support transitions.



#### PRACTICAL SUGGESTIONS THAT SUPPORT TRANSITIONS





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