

GOING DEEPER CRITICAL REFLECTION PACK

Toolbox One: Best Practice Principles of Supervision
in Outside School Hours Care

Topic: *Unpacking the Supervision Policy in the
School Environment*



Welcome!

This 'Going Deeper Critical Reflection Pack' provides links and questions for ongoing learning about the toolbox topic of:

Unpacking the Supervision Policy in the School Environment.

You can access articles related to this topic via the links in this pack and after reading use the provided questions to support your learning and deepen your knowledge.

This package can be used by individual educators or as a small group/team meeting experience.

There is space after the questions to record your thinking and reflection.

A Place to Begin

Article One:

Guidance for adequate supervision during transportation. By The Australian Children's Education & Care Quality Authority (ACECQA).

This article provides advice for centre-based providers and services around adequate supervision and risk assessment as it relates to transportation provided or arranged by the service, including the application of educator to child ratios. This includes factors that may influence an approved provider or nominated supervisor's decision on how many educators and/ or responsible adults are required for transportation. Guidance is also provided as to how to factor the driver into supervision requirements and the roles of responsible adults in providing adequate supervision along with educators.

Reference:

The Australian Children's Education & Care Quality Authority (ACECQA). (2023). Guidance for adequate supervision during transportation.

Access article:

[InfoSheet_GuidanceForAdequateSupervisionDuringTransportation_0.pdf \(acecqa.gov.au\)](https://www.acecqa.gov.au/info-sheet/guidance-for-adequate-supervision-during-transportation-0.pdf)

A Place to Begin

Article Two

Minimising the risk of children's being left behind in vehicles.

This article provides information about Quality Area 2 of the National Quality Standard (NQS) about the risks to children's safety, during the period of moving between transport and embarking or disembarking from a vehicle.

Reference:

The Australian Children's Education & Care Quality Authority (ACECQA). (2023). Minimising the risk of children's being left behind in vehicles.

Access article:

[InfoSheet_MinimisingTheRiskOfChildrenBeingLeftBehindInVehicles_0.pdf \(acecqa.gov.au\)](#)

Explore the ideas of the two articles further by responding to the questions below:

- What information was new for you?
- How does the guidance provided support you to implement your services current policy and procedure?
- Are there areas of your current transportation policy that need to change or be strengthened because of reading these articles?
- Write down these changes and how they will be actioned.



A Space for your Reflection

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Go Deeper with your Reflection.

Use the questions below to provide a platform for further critical reflection. Questions like the ones provided can help you to further unpack the ideas that have surfaced as part of reading the article, discussing this article with colleagues, and documenting your reflective process.

Take a moment to yourself and answer the following question:

- How did my thoughts and ideas about the article compare or relate to the ideas of another person?

Next, brainstorm the thoughts about the articles and discussions you have had with a colleague. Write or draw out a response that supports your understanding. You may choose to write or draw this response in the space that has been provided below or you may choose to use your own reflection diary.

N.B Writing or drawing a response can support your understanding of new concepts and knowledge.



A Space for your Reflection

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“Reflective Teachers think carefully about what they are doing and saying or not saying in the daily interactions with children and question what children have or have not learnt from these interactions”.

Glenda McNaughton & Gillian Williams (2000) in:
Techniques for Teaching Young Children p. xi.



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