

2025 Fee Relief Declaration and consent form

2025 Start Strong for Long Day Care

Families with children who are at least 4 years old on or before 31 July 2025 (the child’s birthdate must be on, or before, 31 July 2021), and are enrolled at an eligible long day care service (**Service**) may save up to \$2,174 in 2025.

Families with children who are at least 3 years old on or before 31 July 2025 (the child’s birthdate must be on, or before, 31 July 2022), and are enrolled at an eligible long day care Service may save up to \$515 in 2025.

It’s important you complete this form for your Service to be able to apply fee relief to your invoices and to provide consent for your Service to share personal information with the department.

You are required to complete this form for each service your child attends to receive fee relief under the NSW Government’s Start Strong for Long Day Care program. If you do not provide this information, the Service cannot assess your child’s eligibility and cannot provide you with this fee relief.

- Please complete this 2025 Fee Relief Declaration and consent form and return it to your Service. Please *do not* send your form to the Department of Education.
- Please complete a separate form for each child in your family attending this Service.
- You can only access fee relief at one Service at any one time for each child.

Child details	
First name	
Last name	
Sex	
Date of birth <i>Your child must be at least 3 years old on, or before, 31 July 2025</i>	
Address <i>Where your child primarily resides (this should not be a PO Box address)</i>	
Aboriginal and/or Torres Strait Islander	Has your child been identified on their enrolment form as Aboriginal and/or Torres Strait Islander? <input type="checkbox"/> Yes <input type="checkbox"/> No
Language other than English	Does your child have a Language Background Other Than English (LBOTE) including Australian Sign Language (Auslan) or Aboriginal language, or does one of your child’s parents or primary care givers speak another language as their primary language (even if the child speaks English)? <input type="checkbox"/> Yes <input type="checkbox"/> No

Service name
Service address

Other service/s your child is enrolled in
Is your child enrolled at another community preschool, long day care or an Occasional education and care service, or a Mobile education and care service? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered 'yes', please provide the name/s of the other service/s

PARENT/CARER/GUARDIAN DECLARATION

I understand that this information about my child is being collected on behalf of the NSW Department of Education in accordance with the Privacy Notice below.

I understand the early childhood education Service listed above is required to disclose this information about my child to the NSW Department of Education, as per the Privacy Notice.

Please tick the box for the fee relief option that applies to you:

I **want** to access fee relief at (insert Service name)

OR

I **do not** want to access fee relief at (insert service name) as my child is receiving Start Strong fee relief from another community preschool or long day care service.

Parent/carer/guardian details
Name
Signature
Date

Privacy Notice

The NSW Department of Education (the **department**) is committed to protecting the privacy of personal information in accordance with the *Privacy and Personal Information Protection Act 1998* (NSW) (**PPIP Act**) and *Privacy Act 1988* (Cth).

In this declaration and consent form, the department is collecting personal information about you and your child. This includes your child's name, sex, date of birth, address, Aboriginal and/or Torres Strait Islander status, language background and Service(s) attendance information and your name. You do not have to provide this personal information but if you do not then the Service will not be able to reduce your fees using fee relief under the department's program.

The department uses this information for the purpose of administering the Start Strong for Long Day Care program, including assessing eligibility, managing payments, auditing compliance, and evaluating the program and use of funding. The department may also use this information for the

purpose of research and data analysis, and policy and program development in connection with the early childhood education and care sector. The information may be used within the department or by third parties engaged by the department. If information is provided to third parties engaged by the department, the department will require them to only use the information for those purposes and reporting to the department.

The department will not disclose your personal information to any other person unless authorised by law, or with your consent. The department may publish material (for example, insights from the declaration and consent forms), however any such information will be de-identified.

Personal information will be held and managed by the department in accordance with the PPIP Act and Privacy Act, and subject to the department’s privacy policy: education.nsw.gov.au/rights-and-accountability/privacy.

More information, including the department’s Privacy Management Plan, can be found on the department’s privacy webpage: education.nsw.gov.au/rights-and-accountability/privacy/privacy-information-and-forms.

Once personal information has been provided, you may also withdraw your consent at any time by contacting the Service, and no further personal information will be disclosed by the Service. However, this also means no fee relief from that point will be provided. Under the PPIP Act and Privacy Act, you have the right to access to, and correction or amendment of, your personal information. To do so, you may follow the contact details below.

For information on fee relief available through the department, please speak to your Service and/or visit: education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/start-strong-funding/start-strong-for-families.

If you have a concern or complaint about the way your personal information has been collected, used or disclosed you should contact the department via the Privacy policy link above, or alternatively:

Legal Services - Privacy
NSW Department of Education
GPO Box 33
Sydney NSW 2001
Email: legal.privacy@det.nsw.edu.au

Office use only (to be completed by the early childhood education Service)	
Note: This section is optional. Early childhood education Services can complete this section to provide more information for their own administrative processes.	
Child enrolment ID	
Service ID	
Staff name	
Signature	
Date	