



Early Childhood Education Directorate Convictions and Significant Enforcement Actions

Approved Provider Name	Family Friend Home Support Pty Ltd
Service Name	Family Friend Outside School Hours Care
Type of Service	Centre based education and care service
Action Taken	Prosecution action against Family Friend Home Support Pty Ltd for: <ul style="list-style-type: none">one offence of failing to ensure that every reasonable precaution was taken to protect children from harm and from any hazard likely to cause injury – section 167(1) of the <i>Children (Education and Care Services) National Law (NSW)</i>.
Date of conviction	13 September 2021
Sentence	Convicted at Albury Local Court and fined \$2,000.

Proven offence:

Family Friend Home Support Pty Ltd failed to ensure that every reasonable precaution was taken to protect children being educated and cared for by the service from harm and from any hazard likely to cause injury by failing to have in place, and to enforce, systems to ensure:

- a head count and roll call of children getting onto the service bus was conducted at the service and that each child was checked against a bus list;
- an educator on duty was present on the service bus with the children and the bus driver at all times;
- the bus driver took the bus list from the service and onto the service bus;
- the bus driver checked each child off the bus list when they were dropped off at their school;
- the service bus was returned to the service immediately after all children had been dropped off at school; and
- a physical check of the service bus was conducted once the bus returned to the service.