Teaching organisation strategies explicitly

1 Organise after-school commitments using a schedule

2 Have all the stationery ready before beginning

3 Breakdown larger tasks into smaller tasks and reward yourself after completing tasks

4 Organise your subjects and homework using colour-coded folders

5 Pack binder, stationery, books or other items after completing homework

6 Have all the materials ready before beginning

7 Distraction free environment and schedule breaks

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